

ACADEMIC HALF AND FULL DAY TEACHING POLICY

For progression, promotion and graduation:

- Attendance at site and program-wide teaching, academic half days, and academic full days is mandatory.
- Residents may be absent from some teaching due to pre-approved vacation, faith-based accommodation, illness, out of town electives, or in some circumstances, rural or remote placements.
- If a resident misses more than 20% of academic teaching, they may not be allowed to progress. These residents will be notified about this possibility as well as if additional learning plans/make-up work will be required.
- Residents are responsible for self-directed learning of any missed academic content.
- For academic days with didactic sessions, slides will be available and posted in Elentra for review, if permitted by the facilitator.
- Specific teaching sessions that are absolutely mandatory and must be successfully completed prior to graduation:
 - NRP certification course: If the scheduled course is missed, the resident will be scheduled into the next available course.
 - ALARM certification course: If the scheduled course is missed, the resident will be scheduled into the next available course.
 - Nightmares FM Course: If the scheduled course is missed, the resident will be scheduled into the next available course.
 - PGME QCARE day in PGY1: If the day is missed in PGY1, the resident must attend in their PGY2 year.
 - PGME QCARE+ day in PGY2: If the day is missed, the resident may be required to complete supplemental learning activities.
 - PGME Indigenous Health Day: If the day is missed in PGY1, the resident must attend in their PGY2 year. (This does not apply if the resident's site arranges the content of the CFPC core competencies to be delivered locally).
 - Note: To minimize rescheduling, it is appreciated and recommended that residents consider these mandatory session dates in advance of selecting their planned vacation time.
- It is the resident's professional responsibility to inform their clinical experiences of their academic days well in advance of the start of the rotation, and double check their schedule and call schedule as soon as they receive them to identify any potential scheduling conflicts the day of and evening before the academic day for travel purposes in compliance with the PARO Call Policy.
- Residents shall always assess for travel safety as per our QFM policy.
- During core rotations: there is a travel reimbursement provided to attend

academic days while away on core rotations (exception: Moose Factory and Falkland Islands). See travel reimbursement policy.

- During rural core FM rotations: If long distance travel within Ontario precludes attending an academic day, please notify the Site Coordinator and Site Director (exception: all PGY2 residents must attend PGY2 Procedure Skills Day and Research Day).
- During elective rotations: If the elective rotation is greater than 150 km away, attendance at academic days is optional (exception: NRP, ALARM, PGY2 Procedure Skills Day, Nightmares-FM and Research Day). There is no travel reimbursement provided to attend academic days while away on electives.

ACADEMIC HALF-DAY AND FULL-DAY TEACHING POLICY (Revised Wording)

Progression, Promotion, and Graduation Requirements

- Attendance at all **site-based** and **program-wide** teaching—academic half days and academic full days—is **mandatory**.
- Residents may miss certain teaching sessions only for approved reasons, including **vacation, faith-based accommodations, illness, out-of-town electives**, or, in some cases, **rural or remote placements**.
- Residents who miss **more than 20%** of academic teaching may be at risk of not progressing. These residents will be notified and may be required to complete additional learning plans or make-up work.
- Residents are responsible for completing **self-directed learning** for any academic content they miss.
- For academic days with didactic sessions, slides will be posted in **Elentra** for review when permitted by the facilitator.

Mandatory Teaching Sessions Required for Graduation

The following sessions are **strictly mandatory** and must be successfully completed prior to graduation:

- **NRP Certification Course**
If missed, the resident will be scheduled into the next available course.
- **ALARM Certification Course**
If missed, the resident will be scheduled into the next available course.
- **Nightmares FM Course**
If missed, the resident will be scheduled into the next available course.
- **PGME QCARE Day (PGY1)**
If missed during PGY1, the resident must attend during PGY2.
- **PGME Indigenous Health Day**
If missed during PGY1, the resident must attend during PGY2
(*unless the site delivers the CFPC core competencies locally*).

Approved by: RPC

Date of last review/approval: June 2026

- **Additional PGY2 Mandatory Teaching Sessions**
 - **Procedural Skills Day (PGY2)** – All PGY2 residents must attend except those in Moose Factory/Falkland Islands.
 - **Research Day (PGY2)** – All PGY2 residents must attend except those in Moose Factory/Falkland Islands.
 - **PGME QCARE+ Day (PGY2)** - If missed, the resident may be required to complete supplemental learning.
- Note: To minimize rescheduling, it is appreciated and recommended that residents consider these mandatory session dates in advance of selecting their planned vacation time.

Resident Responsibilities

- Residents must notify their clinical supervisors of academic days **well in advance** of their rotation start date.
- Residents must review their clinic and call schedules immediately upon receiving them to identify any potential conflicts—especially for the day of, and the evening before, academic days—ensuring compliance with **PARO call policies**.
- Residents must always assess travel safety, following the **QFM travel safety policy**.

Travel and Attendance Guidelines

- **Rural Core FM Rotations:**

If long-distance travel within Ontario prevents attendance, residents must notify the **Site Coordinator** and **Site Director**.
Exception: All PGY2 residents must attend PGY2 Procedure Skills Day and Research Day.
- **Core Rotations:**

Residents may claim travel reimbursement to attend academic days while on core rotations (*excluding Moose Factory and the Falkland Islands*). Refer to the Travel Reimbursement Policy.
- **Elective Rotations:**

Attendance at academic days is optional if the elective is **more than 150 km away**, except for mandatory sessions (NRP, ALARM, Nightmares-FM, PGY2 Procedure Skills Day, and Research Day).
Travel reimbursement is **not** provided for academic day attendance during electives.