

ERMEP and ROMP Application Policy

Eastern Regional Medical Education Program (ERMEP) and Rural Ontario Medical Program (ROMP) promote and develop Distributed Medical Education in Ontario by facilitating the placement of learners at appropriate rural sites. When a Resident is participating in a rotation in a community served by ERMEP or ROMP, they must apply and register with that service. If they fail to register, they will be charged for the accommodation cost of \$800 per block as per accommodations/housing policy and the preceptors will not be paid.

ERMEP

Visit the ERMEP website to obtain application forms and review the program policies. [Learners | ERMEP - Eastern Regional Medical Education Program](#)

Applications to ERMEP must be submitted two (2) months before the start dates of a desired rotation. Ideally, applications should be completed as soon as the schedules are released, and at least 4 to 6 months in advance.

Please contact the Education Office to ensure a Letter of Good Standing is sent to support the application.

ROMP

Visit the ROMP website to obtain application forms and review the program policies. romponline.com/learning-opportunities/

Ideally, applications should be submitted as soon as the schedule is released, but they must be submitted no later than four (4) months before the start date of the desired rotation. Because learning opportunities and funding are limited, submitting applications as early as possible is encouraged – this will increase the likelihood of securing the desired community rotation and associated funding. Applicants must provide the following:

- Details of CPSO membership, where appropriate
- Insurance coverage through the Canadian Medical Protective Agency or the University
- Undertake to abide by the host hospital's policies and CPSO supervision guidelines

Please contact the Education Office to ensure a Letter of Good Standing is sent to support the application.

Acceptance and Cancellation

If the resident is accepted into a placement, this is considered a binding agreement between the learner and the clinical placement. They have seven days to confirm acceptance or rejection of the placement. Failure to do so may void the rotation request **which** allows the rotation to be

filled by another learner. If a confirmed rotation must be canceled, the resident must do so at least four (4) weeks before the start date of the rotation. They must notify the Education Office and the community placement (preceptor). For ERMEP, they must also complete the [DME Rotation Cancellation Form](#). Failure to comply with this process may result in a finding of unprofessional behavior that will be reported to the Program Director.