

Letter of Reference Request - PGME Queen's DND-Sponsored Training Program

Thank you for agreeing to provide a letter of reference for the Queen's University Family Medicine training program sponsored by the Department of National Defence (DND). As this program is not being co-ordinated through CaRMS, please send your letter of reference to the following email address: dfm-dnd-references@dfm.queensu.ca.

Please enter the applicant's LAST, FIRST, name in the subject line of the email.

We recommend the following information be included:

1. A confidentiality statement attesting to whether the applicant has read or will receive a copy of the letter;
2. The date the letter was written;
3. Your relationship with the applicant;
4. The reason, to the best of your knowledge, why the applicant has previously been unsuccessful in matching to a residency program.

Additionally, please comment on the applicant's:

1. Cognitive skills and knowledge
2. Behaviour and attitudinal skills
3. Problem-solving and patient-management skills
4. Communication skills and working relationships
5. Motivation and punctuality
6. Sense of responsibility
7. Procedural skills specific to the discipline